

THE FIFE SHOW – KINLOSS, CUPAR – SATURDAY 24 MAY 2025

SAMPLE RISK ASSESSMENT

ACTIVITY	HAZARD	LEVEL OF RISK	THOSE AT RISK	CONTROL MEASURES	ACTION LIST
Driving onto Showground	Collisions; running someone over	Low	Members of public; others participating in Show	Drive slowly, use hazard warning lights if necessary	
Setting up stand	Wind blowing away gazebo/tent.	Low	Members of public; staff, other traders on adjacent stands	Have 2 people to set up stand. Be aware of weather conditions	
	Slips/trips	Low	Staff, public	Keep area clear. Take care if ground slippery	
Moving stock	Lifting heavy boxes	Medium	Members of staff	Use correct lifting procedures; take some stock out of boxes before moving	
Covid 19	Risk of transmission	Medium	Members of public; staff	Try to maintain 1m distance where possible. Ensure masks are worn while in tents. Hand sanitiser on stand.	
Fire assessment hazard	Electricity	Low	Anyone in vicinity of stand	Fire extinguisher on stand. Hook up installed by competent contractor. Electrical equipment PAT tested and labelled.	
	Empty cardboard boxes	Low	Staff/public	Clear rubbish away	
Hazardous substances e.g LPG gas	Not applicable				
STAND HOLDER NAME: A. N. OTHER		DATE FORM COMPLETED: 10 TH January 2025			
STAND HOLDER SIGNATURE <i>A. N. Other</i>					